

Richmond County School System Infinite Campus Parent Portal

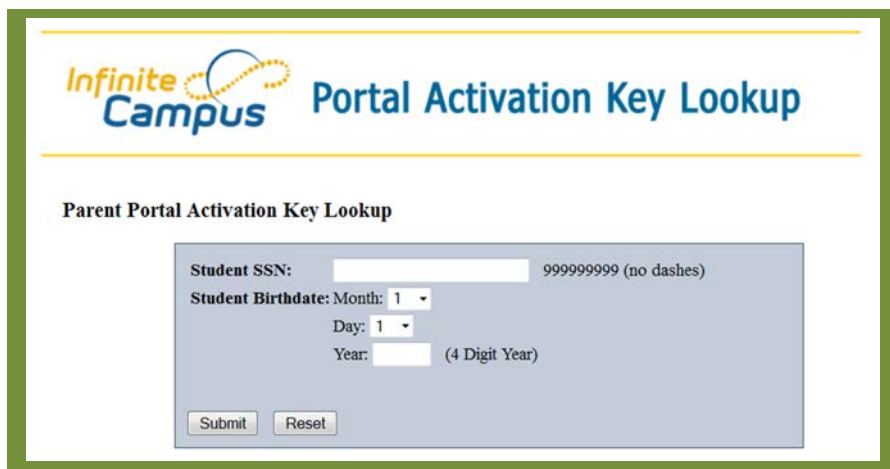
The Infinite Campus Parent Portal provides families in the Richmond County School District online information about their child's achievement.

Navigate to the Infinite Campus Portal Activation Key Lookup.

1. Click on link

https://campus.rcss-k12.org/K12_Custom/cparent/index.jsp?appName=richmond&version=2&rel=hhchk

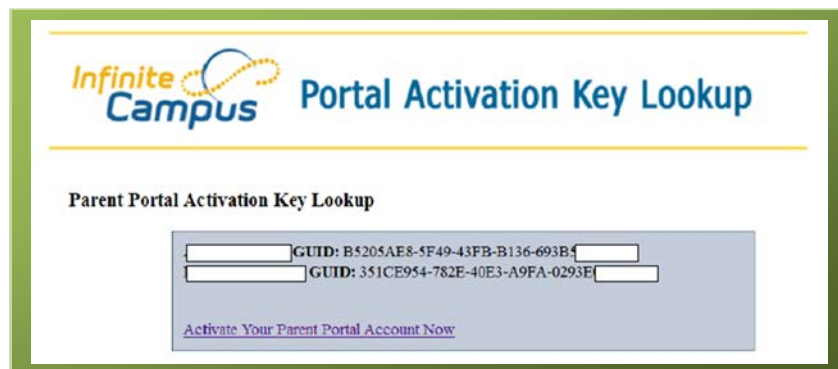
Enter your child's Social Security Number in the appropriate space with no dashes. Enter the child's date of birth in the appropriate fields. **NOTE:** Only one account per parent/guardian is needed regardless of the number of children attending RCSS schools.



The screenshot shows the 'Parent Portal Activation Key Lookup' form. At the top is the 'Infinite Campus' logo and the title 'Portal Activation Key Lookup'. Below this is the form title 'Parent Portal Activation Key Lookup'. The form contains a 'Student SSN' field with a placeholder '999999999 (no dashes)', a 'Student Birthdate' section with dropdown menus for 'Month' (set to 1), 'Day' (set to 1), and a 'Year' field with a placeholder '(4 Digit Year)'. At the bottom of the form are 'Submit' and 'Reset' buttons.

1. Click **Submit**.
2. The next screen provides the activation keys for all parents or guardians identified for the household. We recommend that you print or save this information on your computer. **NOTE:** If the name of a person not associated with your household is included on this screen, notify the Student Data Collection Specialist at your child's school immediately.

**Print, copy
or write
down your
GUID!**



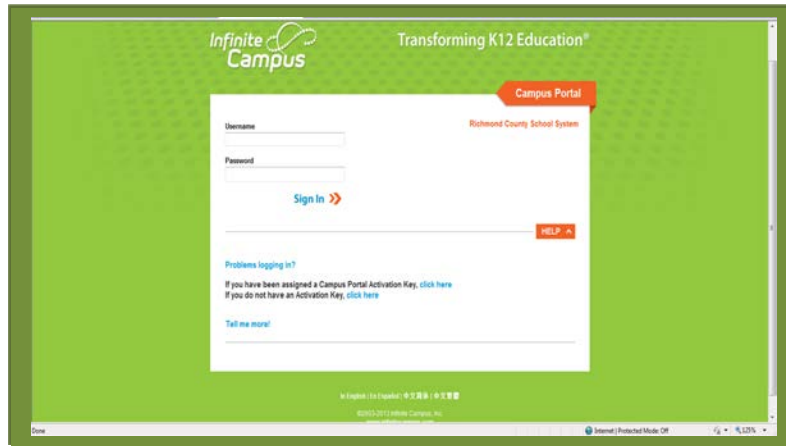
The screenshot shows the results of the activation key lookup. It features the 'Infinite Campus' logo and the title 'Portal Activation Key Lookup'. Below this is the form title 'Parent Portal Activation Key Lookup'. The results are displayed in a table with two rows, each showing a GUID and a corresponding name field. The GUIDs are 'B5205AE8-5F49-43FB-B136-693B4' and '351CE954-782E-40E3-A9FA-0293E'. At the bottom of the results area is a link that says 'Activate Your Parent Portal Account Now'.

3. Click [Activate Your Parent Portal Account Now](#) to take you to Campus Portal for parents and student.

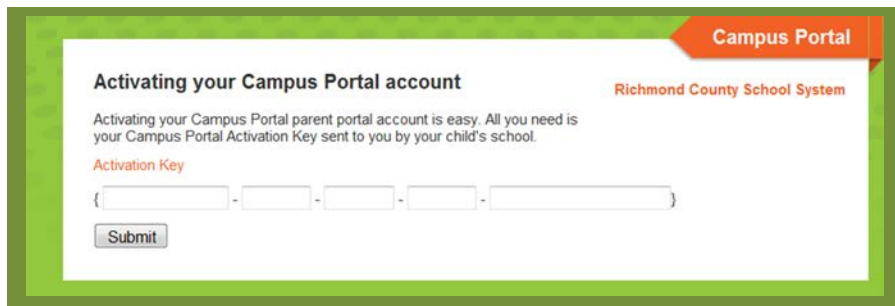
Note: If you did not receive your activation key or if you have not provided the School System with a Social Security Number for your child, please contact your school for assistance.

4. A login screen will appear. Click on **Help**.

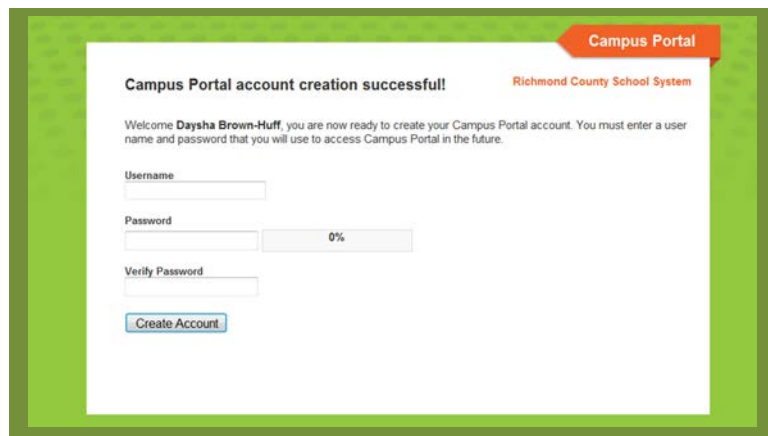
The previous process provided you with your activation key.



5. Enter your Activation Key and Click Submit.



6. If you entered the **Activation Key** properly, the following screen will display. Select a **User Name** and **Password** for your Portal account.



7. Click **Create Account**.

Campus Parent Portal Link

<https://campus.rcss-k12.org/campus/portal/richmond.jsp?status=portalLogoff&lang=en>

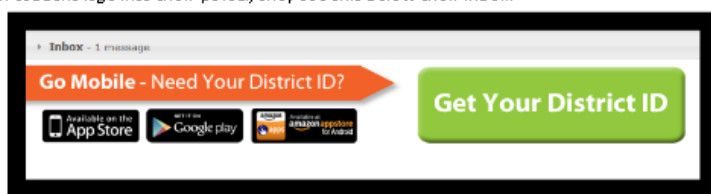
* *Infinite Campus Mobile Application*

Infinite Campus has a mobile application available for both Android and IOS mobile operating systems after the parent has created a user name and password online.

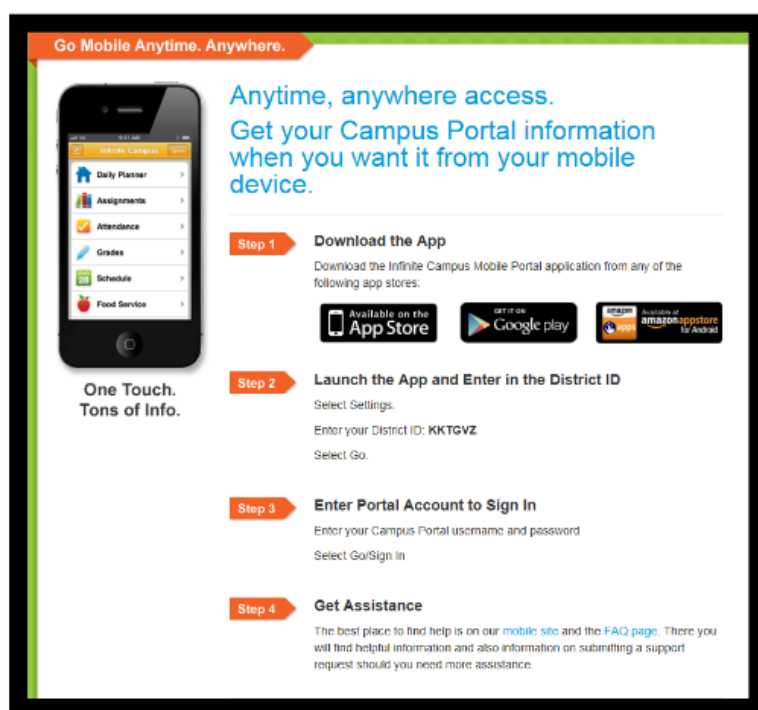
Parent or STUDENT Mobile App

A parent can download a mobile app to their smart phone if their phone uses iTunes, Google Apps or Amazon app store. The details for the parents on how to install, setup, etc are found in the Infinite Campus parent portal.

After a parent or student logs into their portal, they see this below their inbox:



They click on the "Get Your District ID" button and another page with ALL the details they need appears. Remind them that the username and password should be THEIR PARENT USERNAME and password. Students can also use this app on their devices but they should enter their STUDENT USERNAME and password.



LOGIN ISSUES

Parent password problems - at the parent portal login screen click the down arrow next to the orange help button. Enter the email address you have in your portal account. The system will send your user name and password to the email account on record. Each guardian must have a unique email. If two guardians have the same email, this process will not work. Please contact your child's school if you have not provided them with an email address.

For all other login issues, please contact your child's school.



Transforming K12 Education®

Campus Portal

Username

Password

Sign In >>

Richmond County School System

HELP ^

[Forgot your password?](#) | [Forgot your username?](#) | [Problems logging in?](#)

If you have been assigned a Campus Portal Activation Key, [click here](#)
If you do not have an Activation Key, [click here](#)

[Tell me more!](#)